1. All stalls are processed on a “first in, first served” basis. Hoxton Park Public School is unable to reserve spaces, and there are no preferences given.

2. The event will take place in most weather. The event will only be cancelled if the rides are cancelled. No refund will be given in any circumstances. Refunds will be given only if Spring Fair is cancelled.

3. Stall holders will operate in an open area measuring 4 metres length. Please indicate on the registration form if you have your own stall.

4. No responsibility from Hoxton Park Public School will be taken for any breakages or damages to stallholder’s property.

5. Stallholder must confine their stall to allocated area and not move.

6. If stalls require power their will be a small fee. Please let Stallholder Coordinator know prior to Spring Fair if power is needed.

7. Signage may be used to identify the stallholder’s product.

8. The stallholder is responsible to ensure that all merchandise, packaging and equipment are kept within the specified area and that the area is kept clean and tidy at all times.

9. Food Stalls
   - The stallholder must ensure that all food and beverages are prepared and stored in a clean and hygienic manner and that all tools and utensils used to prepare and serve food and beverages are clean and hygienic. Any cooking equipment and other equipment required for the preparation, storage and sale of food and beverages must be provided by the stallholder.

10. Access and Trading
    - The school will be open at 7.00am for stallholders to set up. Stallholders may not bring their vehicle into Hoxton Park Public School after 9.30am. Parking is not provided and is not available onsite.

11. Refuse and Garbage
    - Hoxton Park Public School encourages all stallholder’s to dispose of all waste at the end of the Spring Fair in an appropriate manner.

12. Notification
    - Applicants will be notified by Stallholder’s Coordinator of acceptance as soon as possible.

13. Payments and Refunds
    - Fees must be received at the same time as the application. This fee is strictly non-refundable.

DECLARATION
All Stallholders:
I have read and understood the Hoxton Park Public School Spring Fair Stallholder Guidelines and Conditions. I understand that No Refunds will be given under any circumstances. I understand that failure to comply with any of the Hoxton Park Spring Fair Stallholder Guidelines and Conditions will result in my exclusion from the event.

Name

Signed ___________________________ Date ___________________________